

# Park Pointe HOA Board Meeting 4/3/07

## Minutes

Meeting started at 6:30 with Colin Waters, Bryan Ponder, Wynn Morgan, and Scott Griffeth and Wendy White Seeley of Liberty present.

### **Financial Snapshot:**

Wendy updated us on collections. Individual report is attached. Voted to remove late fee from Medina as it was an accidental mis payment. Two additional payments were collected this week and only two are outstanding along with one homeowner past due on fines. All others have been updated on their past due statement.

Looking into paying dues online using SmartStreet through RBC Centura using existing link.

Updated status on payables. Liberty has been paid through April.

Liberty IT dept will provide excel spreadsheet of all transactions that will be backward compatible in Quick Books.

### **Landscaping:**

Wendy following up on warranty tree replacement and making sure it's through the end of May. Starting this week.

**Entrance Lights:** Electrical issue: Need to pay initial electrician \$75 for initial diagnosis work. Barry and Dave (super) are to discuss responsibility.

### **Management Company:**

Scott will pick up transition documents from Liberty next week at the Liberty office in Loganville. Wendy will send samples of warning letters. Also right of abatement letter.

### **Transition Status:**

Send out newsletter updating self management status. Have main contact declared to generate a closing letter for remaining homes.

Wendy is sending Colin a closing letter template.

Eric to find a closing status on upcoming closings to track initiation fees and income.

Secretary of State annual registration is a renewal of existing Park Pointe LLC. Need to follow up with Liberty next year for postcard.

Insurance – Eric is changing contact information with insurance company and CPA. Wynn updating information with lawyer.

Fire hydrants have been corrected.

Barry Allen – still waiting on response on erosion problem

**Committee Updates:** First walk May 1<sup>st</sup> for ACC

Social – working on newsletters to send out May 1. Meeting next Tuesday.

**Data Acquisition:** Ongoing

### **Other:**

Sign all legal docs with name and title of board position.

Robert's Rules of Order guidelines  
PACT meeting scheduled for next townhall meeting.  
Sponsorship – Still talking to Chili's and Indigo Joe's.

Adjourned 8:24